

PROFESSIONAL PROFILE

An accomplished, results-driven, certified Physical Security Professional (PSP) with substantial success in directing and designing large-scale, multi-million dollar physical security projects and operations for both public and private sector clients. Integrates excellent technical and operational leadership with the understanding of a customer service professional who applies an analytical approach to solve problems. Highly adaptable in changing environments, builds trust, uses creative thinking, cultivates positive relationships with peers, management and customers.

CORE COMPETENCIES

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|-------------------------------|--------------------------------------|-------------------------------------|
| • Strategic Leadership | • Physical Security & Access Control | • Project Management |
| • System Integration | • Physical Risk Assessment | • Strategy Development |
| • Cross-Functional Leadership | • Team Management & Development | • Installations & Quality Assurance |
| • Consulting & Advisory | • Training Development & Delivery | • Procedure Development |
| • Stakeholder Engagement | • Customer Relationship Management | • Risk & Loss Management |

HIGHLIGHT

- Awarded top honors by the Baltimore Federal Executive Board for a systems-integration project that saved the company over \$75,000.

CAREER SUMMARY

WYCLIFFE ENTERPRISES – FREDERICK, MD Apr 2019 - Present

Project Manager

- Project manager on a 22 million-dollar, multi-year, IDIQ project with a Federal Government client.
 - Responsible for design, budgets, and oversight of planning, design and execution of each task order culminating in 85 nationwide locations being upgraded or installed over 5 years.
- Delegated project tasks based on individual strengths, skill sets and experience levels.
- Provide feedback to supervisors about work performance in the field and provided corrective action when required.
- Develop comprehensive project plans to be shared with clients as well as other staff members.
- Reviewing design documentation, staffing levels and specifications to ensure compliance with security design criteria, life safety and national electric codes

Key Achievements

- Developed security and emergency management standards and policies from scratch for a new security branch being created as part of a Federal Agency
- Secured exclusive installation contract with SenSource Visitor Count Systems for the National Capitol Region

SMITHSONIAN INSTITUTION - WASHINGTON, DC

Sep 2016 - April 2019

Physical Security Specialist

- Serving as Project Manager and liaising between the Smithsonian Office of Protection Services and multiple stakeholders to ensure that the security requirements of multiple facilities and the Institution are prioritized
- Collaborating with individual building Security Managers to oversee the physical security program for client agencies
- Conducting risk analysis and vulnerability assessments for assigned Smithsonian events and properties, including facilities in Panama and generating reports for presentation to the Facility Directors
- Performed risk analysis for multiple facilities and recommended new security methods and policy changes based on threats or deficiencies
- Technical Expert and Contracting Officer's Technical Representative (COTR) to Construction Design Managers and COTRs, overseeing the CCTV and electronic security system, physical barrier system, X-ray machines, magnetometers and emergency voice system designs
- Reviewing design documentation, staffing levels and specifications to ensure compliance with security design criteria, life safety and national electric codes

Key Achievements

- Delivered concurrent projects in six states and 13 locations in Panama annually with 40% under budget
- Implemented new risk analysis and task management processes, which empowered Project Managers to enhance productivity by 30%

Senior Physical Security Project Manager

- Provided 24x7 support to multiple Federal and commercial clients in the National Capitol Region
- Served as the Subject Matter Expert for all CCTV, access control and physical security intrusion detection systems, provided consultation and design recommendations to Federal Government clients
- Wrote all specifications, system designs, drawings and led surveys for potential contractors
- Functioned as the Safety Manager and Quality Control Inspector for all contracts
- Produced site specific job hazard analyses, risk assessments and enforced PPE, OSHA and local safety standards on all projects

Key Achievements

- Designed, fielded and inspected large-scale physical and electronic security systems and countermeasures projects for federal government agencies with the largest systems covering over 50 buildings

JEN-ESIS, INC. - HAGERSTOWN, MD

May 2009 - Jul 2013

Director of Systems Engineering

- Provided project management leadership and ‘cradle to grave’ control of covert and overt CCTV and surveillance system projects in fixed and mobile environments, led 9 Technicians and managed sub-contractors when necessary
- Coordinated with contracting officers, produced drawings and reviewed blueprints and draft drawings
- Prepared installation plans, labor rates and equipment pricing and oversaw installations and quality assurance
- Served as safety manager for all contracts and enforced PPE, OSHA and safety standards on all job sites
- Developed employee training and safety guidelines and prepared job description documents for new hires

Key Achievements

- Directed multiple projects (largest valued at \$970,000), delivered 31 security-integration projects on time and under budget and established a training and evaluation system for Installers and Technicians
- Configured networked storage and IT systems such as operating systems imaging, backups and data management

OTHER EXPERIENCE

UNITED STATES ARMY - VARIOUS LOCATIONS, USA, GERMANY, SOUTH KOREA

Jun 1994 - Aug 2011

Senior Technician/Section Chief

Feb 1999 - Aug 2011

Electronics Technician

Jun 1994 - Feb 1999

EDUCATION

WESTERN GOVERNORS UNIVERSITY - SALT LAKE CITY, UT

Expected Dec 2021

Bachelor of Science in Cybersecurity and Information Assurance

GRANTHAM UNIVERSITY - LENEXA, KS

Dec 2016

Bachelor of Science in Engineering Management Technology

Dec 2016

Associate of Science in Computer and Electronics Engineering Technology

Mar 2013

CERTIFICATIONS

- Gallagher Access Control - Level 1, August 2019
- CSEIP, May 2019
- CompTIA Network+, March 2019
- CompTIA A+, January 2019
- CIW Site Development Associate, 2018
- ITIL Foundation, 2018
- ASIS Physical Security Professional (PSP) Certification, Oct 2017
- Axis CCTV and Axis Control Certified, Axis Communications, Oct 2015
- Project Management Fundamentals Certificate, Syracuse University, Apr 2014

ADDITIONAL TRAINING

- Smithsonian Contracting Officer’s Technical Representative Level 1 & 2, 2017
- Vingtor-Stenofon Trained, Aug 2017
- OSHA 30-Hour General Industrial Safety Course, Dec 2013
- U.S. Army Basic Installer’s Course (BICSI TECH equivalent), May 2008
- Army Systems Engineering Command Quality Control Inspector Course, 2003

IT SKILLS

- AutoDesk:** AutoCAD 2015,2016, 2017, 2018 and basic REVIT functionality
- Microsoft:** Microsoft Office Suite, Visio and Project
- Google:** Google Apps and G-Suite